

**MINUTES OF A MEETING OF HANKELOW PARISH COUNCIL
HELD AT HANKELOW METHODIST CHURCH, HANKELOW ON 3 JANUARY 2017**

PRESENT: Councillor G Foster Chairman
Councillor I Jones
Councillor A Lee

APOLOGIES: Councillor C Ainley and G Cope

52 DECLARATIONS OF INTEREST

Members were invited to declare any non-pecuniary or disclosable pecuniary interest (DPI) which they had in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests to leave the meeting prior to the discussion of that item.

No declarations were made.

53 MINUTES

RESOLVED: That the Minutes of the meeting held on 7 November 2016 be approved as a correct record.

54 FINANCIAL MATTERS

54.1 Budget 2017-2018

The Parish Council considered the Clerk's report together with a budget monitoring statement to 30 September 2016 and the draft budget for 2017-2018.

The following amendments were agreed:

County Playing Fields Association	delete
Room Hire – Hankelow Methodist Church	increase from £300 to £450
Ecological survey	amend from £1,380 (revised estimates to 31 March 2017) to £890.

RESOLVED: (a) That Clerk be authorised to request a precept of £4,500 from Cheshire East Council; and

(b) That the Clerk's salary remain unchanged at £1,435 per annum.

54.2 Authorisation of Payments

RESOLVED: That the following payments be approved:

£109.00	C Ainley – reimbursement for the VAT element of a TWM invoice for repairs to the vehicle-speed display unit.
£1,000.00	APHAX – Grant previously approved by the Parish Council, as a contribution towards the building of the Audlem Public Hall annexe.
£74.40	HM Revenue & Customs – tax on Clerk's salary
£150.00	Hankelow Methodist Church – payment for meetings of the White Lion Community Group Although at the previous meeting it was understood that these meetings would be free-of-charge, notification had now been received that the cost should be borne by the Parish Council.
£50.00	Mr I Jones – outstanding payment for refurbishment of notice-board.

55 NEIGHBOURHOOD PLANNING

55.1 Members were updated in respect of the Neighbourhood Plan. The next meeting was scheduled to be held on 23 January 2017.

55.2 Quotation for Ecological Survey

The Parish Council was invited to consider a quotation for the provision of an ecology survey to be carried out by Cheshire Wildlife Trust.

RESOLVED: (a) That the Parish Council accept the quotation submitted by Cheshire Wildlife Trust in the sum of £890.00 plus VAT, for the following:

- 1 Consultation with the Neighbourhood Plan Steering Group.
- 2 Creation of map showing habitat distinctiveness (in line with DEFRA Biodiversity Metric method).
- 3 Mapped wildlife corridors recommended for protection through the Neighbourhood Planning process.
- 4 Liaison with the Steering Group to review/create Neighbourhood Plan policy (ies) for nature conservation/biodiversity/environment, as required.
- 5 Detailed report setting out the method, additional maps and discussion of the findings in relation to the relevant nature conservation guidance and policies.

(b) That, in accordance with Financial Regulation 11 (a) (ii) the quotation submitted by Cheshire Wildlife Trust, be approved on the basis that Cheshire Wildlife Trust was the recommended supplier for this service as it was privy to data which would not be available to other potential contractors.

56 PLANNING APPLICATION

The Parish Council was invited to comment on the following planning application, by 13 January 2017.

16/3764N Lodge Farm, Audlem Road, Hankelow CW3 0JE
Reserved matters application for the approval of appearance, layout and scale for erection of 20 dwellings

RESOLVED: That no observations be made on planning application No. 16/3764N.

57 LONGHILL LANE – ROAD SAFETY

At the previous meeting, Members agreed that this matter should be reconsidered with a view to asking Cheshire East Highways to seek an assessment of the lane, if appropriate.

RESOLVED: That Cheshire East Council be asked to consider assessing all the roads in the parish to take account of the pedestrians, cyclists, tractor and home-owners.

58 THE WHITE LION PUBLIC HOUSE – ASSET OF COMMUNITY VALUE

The Group had met with the owner of the White Lion. An offer of £300,000 had been made to him for the site. This offer had been rejected. Alternative ownership options had been discussed.

59 BOROUGH COUNCILLOR'S REPORT

Councillor Rachel Bailey was not in attendance.

60 SHARED INFORMATION/REPORT OF MEMBERS APPOINTED TO OUTSIDE BODIES

Parish Councillors were invited to share information or to report on attendance at meetings of outside bodies.

There were no reports.

61 DATE OF NEXT MEETING

Monday, 6 March 2017

.....Chairman

The meeting commenced at 7.30 pm and concluded at 8.15 pm

Item	Spend to 30 Sept 2016 £	Est Spend 1 Oct 2016 to 31 Mar 2017 £	Budget 2017-2018 £	Notes
Administration				
Clerk's Salary (gross)			1,435.00	
Clerk's net salary	595.98	596.00		
Tax on Clerk's salary	74.40	150.00		
Thirsk Payroll (PAYE service)	60.00		65.00	
Clerk's expenses		50.00	50.00	
Insurance/Audit/Subscription				
Insurance - annual premium	273.75		280.00	
Internal Audit	50.00		50.00	
ChALC affiliation fee	71.40		75.00	
Cheshire Community Action		25.00	25.00	Community Pride Award fee
Cheshire County Playing Fields		16.00		
Mid-Cheshire Footpaths Soc		10.00		
BDO LLP (External auditors)		30.00	30.00	
Grants				
Audlem Public Hall Annexe		1,000.00		
General grants			500.00	
The Village Green				
Planter (West corner)	127.00			
Members				
Chairman's allowance	100.00		100.00	The Chairman's allowance is granted under S.15(5) of the Local Government Act 1972.
Miscellaneous				
Feed for ducks		140.00	140.00	
Notice-board refurbishment		50.00		
Neighbourhood Plan				
Purchase of specialist advice (cost per day expected to be £325 plus travel); and other items required to complete the process.	450.00		1,000.00	The £450 to 30 Sept 2016 was for hire of Brookfield Golf Club for a village meeting and provision of refreshments.
Ecological survey		890.00		
Room Hire fee				
Hankelow Methodist Church	60.00	180.00	450.00	
Speed Watch - maintenance of equipment				
Repairs to unit		644.00	600.00	
Unallocated reserves		200.00	1,000.00	
TOTAL	1,862.53	3,981.00	5,800.00	