

**MINUTES OF A MEETING OF HANKELOW PARISH COUNCIL
HELD AT HANKELOW METHODIST CHAPEL, HANKELOW ON 6 NOVEMBER 2017**

PRESENT: Councillor G Foster Chairman

Councillor C Ainley
Councillor G Cope
Councillor I Jones
Councillor A Lee

IN ATTENDANCE: Six members of the public

105 DECLARATIONS OF INTEREST

Members were invited to declare any non-pecuniary or disclosable pecuniary interest (DPI) which they had in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests to leave the meeting prior to the discussion of that item.

No declarations were made.

106 MINUTES

RESOLVED: That the Minutes of the meetings held on 4 September 2017 and the Extraordinary meeting held on 9 October 2017 be approved as correct records.

107 NEIGHBOURHOOD PLANNING

107.1 Minutes – 20 October 2017

The Minutes of the Neighbourhood Plan Steering Group meeting held on 20 October 2017 were received.

107.2 Call for Sites

The Steering Group had now reached the stage of 'calling for sites'. As part of the Group's work to assess future development needs, the Group was calling upon landowners and agents for expressions of interest in applying for future planning permission.

This was an opportunity for land-owners and developers to propose sites within the parish of Hankelow. The site suggestions would inform the preparation of the Neighbourhood Plan.

107.3 Printing of Regulation 14 Consultation Document

The Parish Council was invited to consider seeking quotations for the printing of the Neighbourhood Plan when it reached Regulation 14 stage. Members were asked to consider the weight of paper to be used; total number of pages; the method of securing the document; and whether colour or black and white.

RESOLVED: That the Clerk seek quotations for printing 150 copies; colour printed; 60 pages (i.e. 30 pages double-sided); stapled; and paper weight to be 80 gsm with 110 gsm cover, subject to advice from the printers; and

(b) That the four named printers be asked for quotations.

107.4 Banner to advertise locally

The Clerk had sourced prices for a banner, through an on-line company (Easierprint) which printed PVC banners. One banner (h) 1000 x (w) 3000mm, single-sided, 540 gsm, PVC finishing, hem and eyelets, would cost approximately £50 plus VAT.

There would be no requirement to seek other quotations as the level was below £500. The Parish Council would, however, need to assure itself that this was value for money.

No decision was taken.

107.5 Grant Application

The Parish Council was invited to consider making an application for a grant to complete the Neighbourhood Plan process. The Clerk had issued to Members a copy of the guidance from *Locality* on 21 October 2017.

No decision was taken.

108 FINANCIAL MATTERS

108.1 Authorisation of Payments

RESOLVED: That the following payments be approved:

£74.60	Mrs C M Jones – reimbursement for tax paid to HMRC to avoid late payment penalties.
£14.00	Councillor I Jones – postage associated with the Neighbourhood Plan.
£240.00	Hankelow Methodist Church – hire of room for meetings.

108.2 Budget – 2018-2019

The Parish Council was invited to give initial consideration to its draft budget for 2018-2019. The following documents were enclosed:

- Clerk's covering report
- Budget monitoring showing the position at 30 September 2017 and Draft budget for 2018-2019.

Members agreed changes as follows:

Line 11	Repairs to Speed Watch	Reduce from £600 to £300
Line 18	Neighbourhood Plan	Increase from £500 to £2,000
ADD	£2,000 - Costs for purchase of cabinet and fitting of the donated defibrillator.	

RESOLVED: That the budget for 2018-2019 be finalised at the January 2018 meeting.

109 PLANNING

There were no planning applications for comment.

110 THE WHITE LION PUBLIC HOUSE ACTION THE WHITE LION – EXPRESSION OF INTEREST

The Parish Council was invited to consider the next steps in respect of submitting an expression of interest in purchasing The White Lion.

Councillor Lee had written to the 35 members of the White Lion Action Group seeking views on whether to continue or to withdraw from the process, but had received no responses.

RESOLVED: That the Parish Council withdraw its expression of interest in purchasing The White Lion, Hankelow, with immediate effect for the following reasons.

The surveyor's report on the building stated that the property was generally in a very poor state of repair throughout and would require very significant capital expenditure

on both repairs and general refurbishment to bring it up to an acceptable modern standard. Moreover, the property was approaching the point of rapidly becoming uneconomical to repair and some of the defects present in the building would start to cause fairly rapid further deterioration of the structure.

The Parish Council accepted the surveyor's reservations that from a commercial perspective, it was unlikely to be economically viable for a solely profit-driven scheme to attempt to put the building back into a good state of repair.

111 DEFIBRILLATOR

A defibrillator had been donated to the Parish Council and was in the possession of a parish councillor. Members were invited to consider an appropriate location for the equipment and the purchase of a temperature-controlled cabinet to ensure that it could be placed outside and accessible 24 hours a day, 365 days a year. The Methodist Church had agreed that it could be located on the outside wall of the building.

In due course, North-West Ambulance Service would need to be informed of its location so that in the event of someone in Hankelow calling 999 in an emergency, they could be directed to the defibrillator.

Members considered guidance from the Resuscitation Council in respect of whether the cabinet should be locked or unlocked. The guidance explained the advantages and disadvantages of both, but recommended that where conditions allowed, defibrillators should be placed in openly accessible (unlocked) cabinets which allowed immediate access in an emergency.

Councillor Lee had discussed this matter with the Community Resuscitation Development Officer from North-West Ambulance Trust and would contact him for his recommendations regarding an appropriate cabinet for the defibrillator.

RESOLVED: (a) That Councillor Lee be thanked for his offer to contact North-West Ambulance Trust for details of appropriate temperature-controlled cabinets for the defibrillator;

(b) That quotations be sought for an unlocked cabinet, as recommended by the Resuscitation Council; and

(c) That the Clerk write a letter of thanks to the person who had donated the defibrillator.

(Note: Councillor Lee voted against purchasing an unlocked cabinet and requested that his vote be recorded.)

112 INVITATION TO AUDLEM ANNEXE OPENING

It was reported that parish councillors were invited to the official opening of Audlem Public Hall Annexe on 18 November 2017 at 2.00 pm.

113 SHARED INFORMATION

Parish Councillors were invited to share information which was not available at the time of publication of the agenda. There were no items.

114 DATE OF NEXT MEETING

2 January 2018 (Tuesday)

.....Chairman