

**MINUTES OF A MEETING OF HANKELow PARISH COUNCIL  
HELD IN HANKELow METHODIST CHAPEL SCHOOLROOM, HANKELow  
ON 12 AUGUST 2013**

**PRESENT:** Councillor G Foster Chairman  
Councillor C Ainley Councillor I Jones  
Councillor A Lee

**IN ATTENDANCE:** Borough Councillor R A Bailey

**APOLOGIES:** Councillor G Cope

Note: Prior to the start of the meeting, members of the public addressed the Parish Council.

**33 DECLARATIONS OF INTEREST**

Members were invited to declare any non-pecuniary or disclosable pecuniary interest which they had in any item of business on the agenda, the nature of that interest, and, in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

No declarations were made.

**34 MINUTES – 1 JULY 2013**

**34.1 RESOLVED:** That the Minutes of the meeting held on 1 July 2013 be approved as a correct record.

**34.2 Matters Arising**

**“Old School Lane”**

The Clerk was asked to follow-up with Cheshire East Highways the installation of the “Old School Lane” sign.

**35 PLANNING**

**35.1** The Parish Council was asked to submit comments on the following planning applications.

- **13/2721N – Acre Hill Cottage, Audlem Road – alterations and extension**

**RESOLVED:** That no comment be made on planning application No. 13/2721N.

- **13/3037N – Willow Bank, Monks Lane – proposed alterations and extension.**

**RESOLVED:** That no objections be raised to planning application No. 13/3037N.

**35.2** The Chairman had requested the inclusion of this item on the agenda, following a request from Mr David Thelwell, who had addressed Members prior to the start of the last meeting. Mr Thelwell had requested the Parish Council to give consideration to the following:

- 1) The prospect of infra-structure for the village e.g. road improvements/footpaths
- 2) Community space e.g. a multi-use village hall
- 3) Leisure e.g. bowling green
- 4) Commercial e.g. shop, outdoor centre.

The Parish Council was invited to send a formal response to Mr Thelwell who had not indicated the purpose of his enquiry.

Members agreed that until the local housing needs survey was complete and there had been consultation with residents, it was premature to comment on Mr Thelwell’s proposals at this time.

Moreover, the Parish Council was proposing to work with the CEC Spatial Planning Team over the next few months to discuss sustainable planned development for the parish.

**RESOLVED:** That David Thelwell be thanked for consulting the Parish Council and that he be informed that until the local housing needs survey had been completed, it would be premature to comment on his proposals at this time.

### **35.3 The Planning Process**

Following the meeting on 1 July, the statement in respect of further development in the parish was sent to CEC Spatial Planning Team. At the same time, an invitation was extended to the Team to send a Planning Officer to the next meeting. It was reported that as CEC's priority was the Local Plan there was, therefore, no Planning Officer available to attend a Council meeting.

Ruth Parry, who was the Team Leader, had offered the following advice:

- (a) Housing needs survey: With regard to the proposed questionnaire on housing needs, Ms Parry had suggested that when it had been drafted it be forwarded to CEC Housing for review and suggested amendments, if necessary. If the questionnaire was endorsed by CEC, it would have validity as part of the planning process.

Councillor Ainley tabled a copy of the draft questionnaire which was based on the Audlem questionnaire, which in turn had been prepared by Cheshire East Council. There was a brief discussion on the contents of the questionnaire.

The following were agreed:

- i. A final draft questionnaire would be submitted to the next meeting for approval.
  - ii. Councillor Ainley to draft a covering letter from the Parish Council explaining the purpose of the questionnaire.
  - iii. Enquiries to be made to establish if CEC could (a) analyse the results; (b) print hard copies; (c) receive completed questionnaires electronically.
- (b) Future development in the parish: It was noted that a key stage in the planning process for Hankelow, as with other villages, would be next year when the site allocations for villages were to be considered. In the meantime, the Parish Council could consider what sort of planning would be appropriate for the area, acknowledging that there would be some changes, but that these would not, necessarily, be imposed on the village. The "broad brush" figure of dwellings for villages across the borough was a crude figure and the actual allocations would take into account the character of the village, the facilities available etc. Ms Parry had suggested considering whether there would be any merit in changing the settlement boundary or identifying areas which would be suitable for development, and anything else which the Parish Council believed should be taken into account.

**RESOLVED:** That action listed in items (a) i-iii above be approved.

### **35.4 Neighbourhood Plan**

Audlem Parish Council had invited Tom Evans, from the CEC Spatial Planning Team, to attend one of its meetings to advise on the preparation of Neighbourhood Plans. A meeting was due to be held at CEC Headquarters at Westfields, Sandbach and Councillor Tony Lee had agreed to attend on behalf of the Parish Council. The date of the meeting had yet to be notified.

### **35.5 Village Design Statement**

Councillor Ainley undertook to discuss preparation of a Village Design Statement with Officers from the Spatial Planning Team.

**35.6 Registering Community Assets**

The Clerk had made enquiries about registering Hankelow Methodist Chapel as a community asset. A response from CEC was awaited.

**36 FINANCIAL MATTERS**

**36.1 Receipts and Payments – 1 April – 30 June 2013**

A Receipts and Payments Statement for the first quarter of the financial year 2013-2014 was submitted and the bank reconciliation was noted:

Total Receipts	5,521.03
<u>Less</u> Payments	-737.51
	<b><u>4,783.52</u></b>
Current Account	4,015.39
Building Society Account	816.13
<b>LESS</b> Unpresented cheque	-48.00
<b>TOTAL</b>	<b><u>4,783.52</u></b>

**RESOLVED:** That the Receipts and Payments statement for the period 1 April-30 June 2013 be approved.

**36.2 External Audit**

The accounts were currently being audited by the external auditor. A query had been raised in respect of the assets register and the Clerk had provided a response. There was no additional charge for this query. The audit was expected to be completed by the end of September.

**37 REPORT OF MEMBERS APPOINTED TO OUTSIDE BODIES**

Members appointed to outside bodies to report on recent activities.

Councillor Foster reported on a recent meeting of the Audlem Burial Board.

**38 BOROUGH COUNCILLOR'S REPORT**

Borough Councillor Rachel Bailey reported on Cheshire East Council matters of interest and in particular in respect of her changed portfolio as a Cabinet Member. Councillor Bailey also reported that the Local Plan was expected to be submitted to the Strategic Planning Board in September and to full Council on 30 September.

**39 CORRESPONDENCE**

The Clerk reported receipt of correspondence received since the last meeting.

**40 SHARED INFORMATION**

There were no shared items.

**41 DATE OF NEXT MEETING**

2 September 2013

.....Chairman